



Volunteering Coordinator

Help shape a fair, bold solution to the climate crisis. Work with us to turn personal carbon reduction into effective climate action with our ground-breaking approach. Our vision is for a world in control of CO₂ emissions - a fair social and economic approach that motivates and supports people and organisations to reduce their carbon footprints. We collect our carbon footprints, try to stay within a carbon budget and support each other as a group.

What will you be doing?

We are currently small, volunteer-led and evolving rapidly. Volunteers are responsible for all we achieve with minimal funds. Our activities range from carbon footprint data collection to developing an app, fundraising, writing articles, social media and running workshops and we need someone who can help us stay organised.

Your responsibilities:

- Communicate with all volunteers
- Bring people together and promote teamwork
- Work with EcoCounts leaders to turn each piece of work into a clear volunteer role, with a short description of what is expected.
- Post those roles on the volunteer recruitment hubs (Reach, Voluntary Action Islington, UCL student boards and similar), and pass them to our social media and newsletter team.
- Answer applicants promptly, tell them what the role involves, answer their initial questions with a call or a meeting if necessary.
- Introduce new volunteers to our Monday evening meet-ups.
- Brief them on their role at EcoCounts, so they can find their place and get started.
- Set deadlines for volunteer tasks and other motivational management methods
- Keep the volunteer register and the Trello board current, so we know who is active.
- Feed back to the volunteer on their role and how it develops
- Feed back to the team on what works, what doesn't, and what we need.

We will arrange your EcoCounts induction so you build up familiarity with everything in the first few weeks before you start in earnest. We will also set up a mentor relationship for you to give you every chance of finding your feet.

Training provided via reading material, videos, in-depth on-boarding sessions and when funding is available, third party courses.

What are we looking for?

1. A people-person, comfortable communicating with volunteers one-to-one and as a group.
2. Organised enough to keep a register and a set of live applications straight.
3. Someone who is willing to do a deep dive into EcoCounts and agrees with us that we have an approach that has the potential to change the way society deals with the climate crisis

There are two important things we need:

- You live in Westminster, Camden, Islington, Hackney, Haringey or the City. Our whole model depends on local roots. If you are outside these boroughs, it'll be much more difficult to bring what this role needs.
- You're free most Monday evenings. We meet in person, every week, and that rhythm is why a volunteer-led group with almost no money gets as much done as we do. It's also where the momentum and the friendships come from.

Duration & Commitment

The role is initially expected to be ongoing but we are happy to discuss the situation with those only available for a semester or a particular period.

4 hours per week.

Rewards

References, recommendations or certifications on LinkedIn and volunteer hubs once you have found your feet, plus a group that runs regular social events and above all, provides a sense of actual empowerment.

Send us a message via the website if you're interested.